

Please Read the Following Information Pertaining to Your Site.

Before any application can be guaranteed/confirmed a copy of the below documents must be provided to the Beaudesert Show Society.

- All Trade Space Applicants must provide a copy of your Public Liability Certificate of Currency.
 - ✓ You must have a minimum of \$10,000,000 coverage
 - ✓ You must have the Beaudesert Show Society noted as an interested party or your insurance must cover you Australia Wide.
 - ✓ Your Insurance must cover trade shows/trade events.
 - ✓ Must cover you for the 2019 show dates
 - ✓ Certificate of Currency must be on a letter head of the insuring company (*If unsure please check with your insurance company*)
- All Trade Space Applicants must provide a copy of your commercial gas certificate if applicable.
- All Trade Space Applicants must provide a copy of your food vendors licence if applicable.
- All Trade Exhibitors must stay inside their allotted area. Extending outside these areas may result in being removed from the grounds.
- All Trade Exhibitors must read and agree to abide by the Conditions and Rules set out by the Beaudesert Show Society. (A full copy is available on pages 3 to 6 of this document).

Show Dates:

- Friday 6th & Saturday 7th September 2019

Gates/Pavilions Timetable

- Open 8:00am daily. Pavilions close at 8:00pm

Set Up Times for Exhibits from:

- Tuesday 3rd September 9.00am – 3.00pm
- Wednesday 4th September 8.00am- 4.00pm
- Thursday 5th September 8.00am – 6.00pm
- ALL SITES MUST BE COMPLETED AND SET UP BY THURSDAY 5th SEPTEMBER.
- **Very limited time Friday morning 6th September 6.00am – 8.00am. There is STRICTLY NO VEHICLE MOVEMENT PERMITTED AROUND TRADE SITES after 8.00am.**

Pull Down Time:

- 8:00pm – 9:30pm Saturday (strictly no on ground vehicle access around Pavilions and main ring area)
- 9:00am – 10:00am Sunday
- 9:00am -3:00pm Monday

Security:

- Security will operate on the grounds from 5pm Thursday 5th September until 6am Sunday 8th September.
- Security Officers will be responsible for the control of the grounds and crowd control and decisions related to any vehicle movement.

Vehicles:

- Vehicles are **not permitted on the grounds during the operation of the Show**. All servicing of stalls must be carried out prior to 8.00am daily from which time all vehicles must be removed from the grounds.
- **STRICTLY NO VEHICLE ACCESS IN & AROUND MAIN AREA AFTER 8.00am FRIDAY.**
- **NO PARKING IN OR AROUND MAIN AREA OF SHOW**

Payment:

- An invoice will be sent once your application has been processed. *This is your confirmation of acceptance.*
- **Full Payment must be made before 30th June 2019**
- Sites will be let on a first in first served basis, there will be no exceptions. No site will be “held” for any stall holder until full payment has been received. The BSS reserves the right to move sites as required.
- Site applications will not be accepted if fees from previous year/s are outstanding.
- A Tax Invoice will be provided for GST purposes.
- **Please Note: If you do not have Public Risk Liability Insurance, you will not be allowed on the grounds. This will be strictly enforced!!!**

Site Allocation:

All allotted sites will be advised email to all exhibitors 1 month prior to the show date.

- Smoking is only permitted on the showground in *designated smoking areas* under the new Queensland Government Health Laws. Smoking outside these areas will not be tolerated.
- No oils or grease are to be dumped on the grounds or in drains.

For assistance please phone the Show Office 07 55413200 or email bookings@beaudesertshow.com.au

BEAUDESERT SHOW SOCIETY

OCCUPATIONAL HEALTH & SAFETY STATEMENT

The Beaudesert Show Society is committed to ensure, as far as is reasonably practical, that all persons are safe from injury and risk to their health whilst on the Show Grounds.

The Societies Policy & Procedure Manual set out the Rule and Obligation on all people who are on the Beaudesert Showgrounds. A copy of the Policies and Procedures are an internal document and are held by the Secretary of the Society.

The Management Committee of the society acknowledges that active co-operation of all people involved in the Beaudesert Show Society Annual Show is required to ensure a safe and healthy environment for all. A consultative approach will be used regarding OH&S matters and all persons involved will have a responsibility for their own and other people's safety

Providers of Attractions, Contractors, Exhibitors, Hirers and their Staff and Sub-contractors:

These people shall take reasonable care of the health and safety of themselves and of others who may be affected by their acts or omissions. They shall not recklessly, negligently, or intentionally, interfere with or misuse anything provided in the interests of health and safety. A failure to comply with these requirements, specific instructions from a Management Committee member regarding OH&S, or to comply with the Societies Policy & Procedures, may result in immediate removal from the Beaudesert Show Society precinct, and such other actions as may be considered by the Management Committee of the society.

They shall:

- Provide with their *Application for Trade Space* a copy of their current Certificate of Currency of their Public Liability cover.
- Provide and maintain a safe working environment;
- Provide and maintain a safe system of work;
- Maintain plant, equipment, and substances in a safe condition;
- Report to a Management Committee member any dangerous occurrence: and,
- Comply with all State Acts, Regulations, and Codes of Practice.

Day to day disputes and problems are to be resolved by the Chief Steward of the Section involved. If a resolution cannot be found then a signed written submission may be brought before the Management Committee of the Society for adjudication.

The Queensland Chamber of Agricultural Societies issue a list of Banned & Prohibited Items and it is an absolute requirement for all to adhere to this list.

A copy of that list is attached for your reference.

Acceptance of the Application for Trade Space or Agreement, in writing, indicates the acknowledgement of the requirements to comply with these principles. Attached is the *Information Summary and Conditions, Rules & Regulations Agreed to by the Exhibitor*.

The Beaudesert Show Society reserves the rights to review and contractual arrangement in light of a breach of the Societies Policy & Procedures and reserves the right to terminate a contract without penalty to the Beaudesert Show Society for a breach of the Society's safety standards.

Jan Harrison

President
Beaudesert Show Society
P.O. Box 94
Beaudesert Qld 4285

CONDITIONS, RULES & REGULATIONS AGREED TO BY THE EXHIBITOR

The Secretary

- ❖ PO Box 94, Beaudesert Qld 4285
- ❖ Ph 07 55413200
- ❖ Fax 55414037
- ❖ ABN 42081 876 801
- ❖ www.beaudesertshow.org.au
- ❖ Email: secretary@beaudesertshow.com.au

TERMS OF REFERENCE:

- ❖ Throughout these Rules and Regulations, the following terms will apply:
 - SHOW** = Annual Show
 - EXHIBITOR** = Any organisation, company, or firm, its employees and/or agents taking part in the Show.
 - BSS** = Beaudesert Show Society, the servants or agents and other person or persons appointed by them to act on their behalf.
 - SPACE** - The area in a pavilion or precinct of Show grounds allocated to the Exhibitor for the duration of the Show.

CONDITIONS & RULES

1. The exhibitor agrees not to assign, transfer, sublet, set over or part with the possession of the demised Space otherwise by any act or deed procure the demised space or any part or portion thereof to be assigned, transferred, demised, sublet, set over or other, parted with unto any person without the consent of the organisation first had and obtained. The BSS reserve the right to re-allocate space in the interests of a better showing of exhibits.
2. It is agreed that if the exhibitor fails to comply in any substantial respect with the terms of this agreement, the BSS shall have the right to sell the space, the exhibitor, however, to be liable for any loss suffered by the BSS thereby, and all monies paid by the exhibitor hereunder shall be absolutely forfeited to the BSS. In the event the exhibitor shall fail to occupy the said space, the BSS is authorised to occupy or cause the said space to be occupied in such manner as it may seem best for the interests of the Show, without refund to the said exhibitor and without releasing the exhibitor from any liability hereunder. In these circumstances, the exhibitor will be liable to pay for the dressing of the area, such amount not to exceed \$300.00.
3. The BSS reserve the right, in unforeseen circumstances, to amend or alter the exact size of the location of the space and the exhibitor undertakes to agree to any alteration to the site or the space re-allocated by the BSS.
4. Microphones, sound amplifiers and machine demonstrations will be permitted where the level of the sound causes no annoyance to neighbouring exhibitors or visiting public. The BSS shall be the sole judge as to whether there is any annoyance to other exhibitors or the visiting public. Show Security will enforce this regulation.
5. The BSS accept no liability for damages to exhibits by loss, damage, theft, fire, water, storms, strikes, riots or any other cause whatsoever.
6. The BSS will carry out general cleaning of aisles and passages daily, but it is the responsibility of the exhibitor to ensure the cleanliness and tidiness of the space occupied.
7. No goods or displays may be removed during the Show without the approval of the BSS.
8. No exhibitor may conduct or permit or suffer to be conducted any lottery, raffle, guessing competition, game of chance or sideshow, during the Show. Exhibitors must comply with the licensing requirements of the Queensland Office of Gaming Regulations.
9. The exhibitor will receive an invoice for payment of the balance of part balance of monies due under this agreement and such invoice shall indicate that such monies shall be paid within a specified time **PRIOR TO THE EVNET/SHOW**. In the event of the exhibitor failing to pay such monies within the time stated there in, then all monies he has paid under this agreement shall be forfeited to the BSS and this agreement may, at the option of the BSS, be cancelled.
10. If the BSS agree to release the exhibitor from his obligations under this agreement in exceptional circumstances then, in that event, the exhibitor will be liable to pay 50% of all monies due under this agreement. This special provision will lapse if less than four (4) weeks remain before the opening of the exhibition.
11. No cancellation may be considered unless the exhibitor applies for such release from this obligation in writing.

12. The BSS shall not be responsible for any damages claimed by any person or persons who may be injured whilst in the area allocated to the exhibitor, and the exhibitor agrees to indemnify the BSS in the event of any claim made against the exhibitor. The exhibitor shall provide the BSS with a copy of current Public Liability Insurance Policy covering the operation of the Show Space and goods sold from that space occupied.
13. In the event of the exhibitor infringing any of these conditions, rules and regulation then he will forfeit his space and all payments made by him hereunder and shall forthwith remove from the said space, all goods which may be thereon or therein and at his own expense, all fixtures and fittings and all plant being the property of the said exhibitor so as to leave the said space in a clean and tidy state and in default of the exhibitor effecting such removal, the BSS shall thereupon enter into possession of the demised space and remove all such goods, fixtures and fittings and plant as the BSS in such removal shall be deemed to be payable by the exhibitor.
14. The exhibitor shall be liable for any damage to walls and floors of the building in which the exhibit is housed and agrees not to make any alterations or additions in or to the space or any part thereof nor to cut, maim, injure or deface nor to suffer to be cut, maimed, injured or defaced, any of the walls, floors, ceilings or timbers thereof without the consent in writing of the BSS in that behalf, first had and obtained.
15. The BSS reserve the right at all times to postpone or amend the stated dates of this Show to a date which is in the opinion of the BSS most applicable for such an exhibition utilising this right only where circumstances necessitate such action and without liability to the BSS.
16. The BSS shall determine when the Exhibition shall be opened to the exhibitors and the public and their decision as to such hours will be final conclusive.
17. Displays and demonstrations are to be in keeping with the dignity and atmosphere of the exhibition and the BSS reserve the right to reject any display or demonstration and to take the necessary steps to stop any disturbance or nuisance during the Show.
18. Exhibitors shall at all times comply with the regulations now in force and issued by the Officers of Environmental Health at the Scenic Rim Regional Council. Items sold must conform to Queensland Government Guidelines. i.e.: on the safety of showbags and toys/novelties.
19. Workplace Health & Safety Regulations: Written and signed assurance is required from exhibitors, that any temporary structures, vans, equipment, etc and any activity that takes place on or adjacent to your site complies in all respects with Workplace Health & Safety Legislation. This includes but is not limited to testing and tagging of all electrical equipment and fitting of earth leakage detection devices if equipment is not double insulated. Four outlet power boards are allowable on the condition they have an overload facility. All leads must be tested and tagged and be clear of the ground and must not impede the flow of pedestrians and vehicles. You are also required to provide a written report of all accidents and/or dangerous occurrences.
20. The BSS shall have full power to interpret and to make or amend these rules and regulations provided that such amendments and additions do not operate to diminish the rights reserved for the exhibitor or to increase the liabilities of the BSS.
21. Failure of services. The BSS will use their best endeavours to ensure the supply of the services, but they shall not incur any liability to the exhibitor for losses, damages or expenses or otherwise if through strike, lockout, accident, force majeure or other cause beyond the control of the organisers, any such services shall wholly or partially fail or cease to be available nor shall the exhibitor be entitled to any allowance in respect of rental due or paid under this agreement.
22. Postponement or Abandonment. If the holding of the Show is prevented, postponed or abandoned by reason of fire, lockout, civil disturbance, explosion, inevitable accident or any cause not within the control of the BSS whether enjurdem generis or not, or the show grounds become wholly or partially unavailable for the holding of the show, the BSS may at their entire discretion, return a part of the rental paid by the exhibitor. In any such case, the BSS shall not be liable in anyway whatsoever for any expenditure or liability or loss including consequential loss incurred by the exhibitor.

Fire Regulations:

- ❖ The installation of any fuel burning appliance using either liquid or solid fuel shall conform to the regulations available from the authorities.
- ❖ The use of LPG Gas for cooking demonstrations shall comply with regulations available from authorities.
- ❖ Fire extinguishers and hose reels are located in strategic locations around the Show grounds.

The Queensland Chamber of Agricultural Societies Inc

ROCKLEA SHOWGROUNDS
1430 Ipswich Road
ROCKLEA QLD 4106
ABN: 7908 602 1294
Telephone : (07) 3252 1630
Fax : (07) 3252 1632

LIST OF BANNED ITEMS AT AGRICULTURAL SHOWS

- Drug Related Goods (including Cocaine Kits, Bonges etc.)
- Explicit and Hard-core T-Shirts
- Fake Cigarettes
- Fireworks – Crackers
- Fuel type Fire Lighters (Zippo)
- Horns and Trumpets
- Knives (including Pen Knives)
- Laser Pointers
- Metal and wooden Martial Art Nunchakus
- Playing Cards (nude or lurid)
- Pressure Pack Snow
- Silly String
- Stink Bombs
- Bouncing Beans
- Shang-hi/sling shots
- Bomb Bags

Toy Guns are acceptable, however the following are not:-

- Ball Bearing Guns
- Eight Shot Caps Pellet
- Guns 'Pop Downs (Throw Downs)
- Potato Guns Replica Guns (bullet type)
- Roll Caps Strip Caps
- Water Pistols over 150mm (6")